

PowerSchool SSO Parent Portal Walkthrough

Mount Laurel Township Schools

1) Access your district's public portal as normal at [PowerSchool SSO Parent Portal](#) or from the District website click on the Parent tab and click on Your PowerSchool Link from the drop down.

The screenshot shows the PowerSchool login interface. At the top is the PowerSchool logo. Below it is the heading "Student and Parent Sign In". There are two tabs: "Sign In" (selected) and "Create Account". The "Sign In" tab contains a "Username" input field, a "Password" input field, and a "Forgot Username or Password?" link. A "Sign In" button is located at the bottom right.

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2) To Create an Account click tab for Create Account

The screenshot shows the "Create an Account" page. It features the PowerSchool logo and the heading "Student and Parent Sign In". The "Create Account" tab is selected. Below the heading is a section titled "Create an Account" with a horizontal line. The text below reads: "Create a parent account that allows you to view all of your students with one account. You can also manage your account preferences. [Learn more.](#)" A "Create Account" button is at the bottom right.

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3) Have the user enter their First name, Last name, email address, desired username and password*.
(*Be at least 6 characters long)

The screenshot shows the "Create Parent Account" page. It features the PowerSchool logo and the heading "Create Parent Account". There are several input fields: "First Name", "Last Name", "Email", "Desired Username", "Password", and "Re-enter Password". A "Password must:" label is at the bottom left, and a note "*Be at least 6 characters long" is at the bottom right.

4) Scroll down the page and populate the "Link to Students Accounts" portion. The parents are able to have multiple students associated to their one account. Enter each students' Name, Access ID, Access Password, and information then scroll to the bottom of the page and click Enter.

Link Students to Account

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account

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Student Name	<input type="text"/>
Access ID	<input type="text"/>
Access Password	<input type="text"/>
Relationship	-- Choose <input type="button" value="v"/>

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Student Name	<input type="text"/>
Access ID	<input type="text"/>
Access Password	<input type="text"/>
Relationship	-- Choose <input type="button" value="v"/>

The parents will now be able to log into their accounts just as before.